

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, May 28, 2024, 2:30 PM – 5:00 PM
Webex Videoconference

AGENDA

AGENDA ITEM	PURPOSE	DECISION MAKING	ATTACHMENTS
I. Welcome (P. Akaka) (2 min)	<ul style="list-style-type: none"> • Call meeting to order. • Pule • Establish quorum. 		
II. Acceptance of Governing Board Meeting Minutes (P. Akaka) (2 min)	Board acceptance of the draft February 27, 2024, Governing Board Meeting Minutes into the record.	Action Needed: Acceptance of the draft February 27, 2024, Governing Board Minutes into the record.	HC Governing Board Feb 27 2024 MINUTES - DRAFT
III. Ratification of Email Votes (D. Gibson) (2 min)	<p>1. To ratify the March 15, 2024, email vote to approve May 24, 2024, as the last day of school for Kualapu'u School students, conducted pursuant to Article IV, Section 2(I) of the Ho'okāko'o bylaws.</p> <p>Motion: To approve May 24, 2024, as the last day of school for Kualapu'u School students, resulting in two fewer instructional days this school year (194.5 student days) while still exceeding the minimum number of days required of DOE schools (180 student days), to allow teachers to participate in a two-day Hawaiian Culture-Based Education planning-retreat.</p> <p>Result: The motion was passed unanimously by all board members.</p> <p>2. To ratify the March 18, 2024, Budget & Finance/Development COW email vote to approve revision #5 of Kualapu'u School's 2023-2024 Title I FRF conducted pursuant to Article IV, Section 2(I) of the Ho'okāko'o bylaws.</p>	<p>Action Needed: To ratify the March 15, 2024, email vote to approve May 24, 2024, as the last day of school for Kualapu'u School students.</p> <p>Action Needed: To ratify the March 18, 2024, email vote to approve revision #5 of Kualapu'u School's 2023-2024 Title I FRF.</p>	

	<p>Motion: To approve the Kualapu'u School 2023-2024 Title I FRF revision #5.</p> <p>Results: The motion passed by a majority of the board members: P. Akaka, J. Ching, m. Komomua, S. Maddox, K. Pineda-Akiona, and I. Takushi.</p> <p>3. To ratify the April 24, 2024, Education COW email vote to approve revision #4 of Kamaile Academy's 2023-2024 Title I FRF conducted pursuant to Article IV, Section 2(l) of the Ho'okāko'o bylaws.</p> <p>Motion: To approve revision #4 of Kamaile Academy's Title I FRF.</p> <p>Results: The motion passed by a majority of board members: P. Akaka, J. Ching, K. Fox, S. Maddox, K. Pineda-Akiona, and I. Takushi</p> <p>4. To ratify the April 29, 2024, Budget & Finance/Development COW email vote to approve the SY 2023-2024 third-quarter financial reports of Kamaile Academy, Kualapu'u School, and Waimea Middle School and their submission to the Commission conducted pursuant to Article IV, Section 2(l) of the Ho'okāko'o bylaws.</p> <p>Motion: To approve the SY 2023-2024 third-quarter financial reports of Kamaile Academy, Kualapu'u School, and Waimea Middle School and their submission to the Commission.</p>	<p>Action Needed: To ratify the April 24, 2024, email vote to approve revision #4 of Kamaile Academy's 2023-2024 Title I FRF.</p> <p>Action Needed: To ratify the April 29, 2024, email vote to approve the SY 2023-2024 third-quarter financial reports of Kamaile Academy, Kualapu'u School, and Waimea Middle School and their submission to the Commission.</p> <p>Action Needed:</p>	
--	---	---	--

	<p>Result: The motion was passed by the board members responding: P. Akaka, S. Maddox, I. Takushi.</p> <p>5. To ratify the May 2, 2024, email vote to approve the schools' 2024-2025 Title I Fiscal Requirement Forms and their submission to the Commission, conducted pursuant to Article IV, Section 2(l) of the Ho'okāko'o bylaws.</p> <p>Motion: To approve the schools' 2024-2025 Title I Fiscal Requirement Forms and their submission to the Commission.</p> <p>Result: The motion was passed a majority of board members: P Akaka, J. Ching, K. Fox, S. Maddox, K. Pineda-Akiona, and I. Takushi.</p>	<p>To ratify the May 2, 2024, email vote to approve the schools' 2024-2025 Title I Fiscal Requirement Forms and their submission to the Commission.</p>	
<p>IV. Committee of the Whole Reports (<i>Committee reports related to school governance</i>)</p>			
<p>A. Executive (P. Akaka) (2 min)</p>	<p>1. The Commission Frameworks Team will conduct school site visits on the following dates, focusing on financial performance. A board member and HC accounting staff are asked to attend.</p> <ul style="list-style-type: none"> • Kamaile - June 5 • Kualapu'u - June 28 • Waimea - July 8 <p>2. The 2024 EOY Principal Evaluation process has begun with the Principals completing their self-reflections. The following is the schedule:</p> <ul style="list-style-type: none"> • May 13 - Principals receive Self-Evaluations for completion • June 3 - Self-Evaluations returned for board distribution • June 12 – Principals & Board meet to review self-evaluations 		

	<ul style="list-style-type: none"> • June 21 - Board compiles feedback • July 8 - Board feedback is distributed Board and principals • July 12 - Principal & Board to complete evaluations and set 2024-2025 goals 		
B. Budget & Finance / Development (I. Takushi/S. Maddox) (5 min)	The Budget & Finance/Development COW met on March 14, 2024, to review the Kualapu'u 23-24 Title I FRF revision #5.		HC Budget-Development COW Meeting Mar 14 2024 Minutes-DRAFT
C. Education (K. Fox) (5 min)	The Education Committee met on April 9, 2024, to review and approve the schools' 2024 Title I Comprehensive Academic Plans.		HC COW Education Meeting April 9 2024 MINUTES - DRAFT.docx
D. External Relations	No Report		
IV. School Reports			
A. Kualapu'u School Principal's Report (L. Trinidad) (45 min)	Principal's Report <ul style="list-style-type: none"> • Academic Performance • Pre-K Expansion Update • Teacher Development Reimbursement Program • 2024-2025 School Budget 	Action Needed: Approval to implement the Teacher Development Reimbursement Program.	Kualapuu SY 24-25 Budget Summary Draft Revised 5-24-24.xlsx Kualapuu Three Year Budget SY 2025 to 2027 Draft Revised 5-24-24.xlsx Teacher Development Reimbursement Program – draft 2
B. Kamaile Academy Principal's Report (P. Kepka) (45 min)	Principal's Report <ul style="list-style-type: none"> • Academic Performance • CSI Update • Pre-K Expansion Update • Admission Policy 	Action Needed: Approval of the revised Kamaile Academy Admission Policy.	KA Budget Summary SY 24-25 Draft Revised 5-24-24.xlsx KA Three Year Budget SY 2025 to SY 2027 Draft Revised 5-24-24.xlsx

Ho'okāko'o Corporation
 School Governing Board Meeting Agenda
 May 28, 2024

	<ul style="list-style-type: none"> 2024-2025 School Budget 		Kamaile Academy Revised Admission Policy
C. Waimea Middle School Principal's Report (J. English) (45 min)	Principal's Report <ul style="list-style-type: none"> Academic Performance 2024-2025 School Budget Facilities 		Waimea May 28 2024 Principal Report WMS BOD Budget Summary SY 24-25 Draft Revised 5-26-24.xlsx WMS Three Year Budget SY 2025 to SY 2027 Draft Revised 5-26-24.xlsx
V. Other Business (P. Akaka) (1 min)			
VI. Executive Session	This portion of the meeting is closed to deliberate on personnel and legal matters. <ol style="list-style-type: none"> Islander Institute Kamaile P-12 Inquiry Kualapu'u Principal Recruitment Waimea Principal contract renewal 		
VII. Adjourn (P. Akaka) (1 min)	Next Meeting: August 27, 2024	Action Needed: Motion to adjourn the meeting.	

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices. Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting. Please contact your school for virtual access or to participate in person.

For more information: (808) 983-3835, ext. 103 or info@hookakoo.org.