

**Ho'okako'o Corporation Governing Board Minutes
November 18, 2015
1360 S. Beretania Street #202
Honolulu, HI 96814**

Attendees: Joe Uno, Barbara Kalipi, Bob Peters, Manny August and Amy Kendziorski (by phone)
Staff Present: David Gibson, Chris Kono, Julie Upton and Margie Kaikaka

AGENDA	DISCUSSION	DECISION MAKING	FOLLOW-UP
I. Welcome	The meeting was called to order at 2:05 p.m.		
II. Approval of October 14, 2015 Minutes		Action Needed: Approval of October 14, 2015 Minutes Motion: B. Peters Second: M. August Result: Motion Passed	
III. Governance Report			
A. Ken Fischer Resignation	J. Uno announced Ken Fischer's resignation from the Board.		
B. Conflict of Interest Policy	J. Upton received signed Conflict of Interest Policy statements from Board members in attendance today.		J. Upton will follow-up with the following members: Ann Botticelli Robert Witt E. Kumau Pineda-Akiona

<p>C. Board Recruitment Update</p>	<ul style="list-style-type: none"> ● Discussed status of board recruitment ● Consider having two community representatives ● Skill set desired 		<p>Target to complete recruitment by January 2016</p>
<p>D. Convening Executive Committee</p>	<p>D. Gibson presented need to convene Executive Committee to provide supervision and evaluation of Principals as per new organizational structure. Any Principal evaluations completed for this year needs to be reviewed.</p>		<p>B. Peters said the Education Committee will sort out Principal supervisory and evaluation issues and make a recommendation to the board</p>
<p>E. Board Development</p>	<p>Discussed scheduling of board retreat</p>		<p>Per J. Uno, suggested postponing discussion of retreat until end of first quarter 2016 so board recruitment can be substantially completed.</p>
<p>F. Bylaw Revisions</p>	<p>Discussed potential changes to bylaws due to planned changes to organizational structure. Discussed potential changes e.g. LAP nomination of board members and change in supervision of Principals.</p>		<p>J. Uno stated that the Board should wait to discuss revision until organizational changes are further defined.</p>
<p>G. Hookakoo “Non-Negotiables”</p>	<p>D. Gibson asked if Board has any further changes before motion is brought to finalize. Change title to “Core Principles”</p>	<p>Action Needed: Approval of draft with title change to “Core Principles” Motion: B. Peters Second: J. Uno Result: Motion Passed</p>	

IV. Education Committee Report	B. Peters discussed what was learned at the P3 training.		
V. Finance Report	J. Upton stated that she would be scheduling budget meetings with the principals for the next school year shortly.	Action Needed: Acceptance of school year 2014-2015 financial audits for Kamile, Kualapuu and Waimea Motion: B. Peters Second: B. Kalipi Result: Motion Passed	
VI. Development Report			
A. Hawaii State Charter School Commission Updates i. Contract Renewal	D. Gibson stated that our schools appear to be good for at least a 3 year contract renewal based on criteria set by the Commission. Our current contract ends June 2017. Commission will be meeting on 11/19/15 to approve renewal criteria.		
B. Legislative Update	D. Gibson reported on legislative priorities of Hard to Staff and SPED Teacher bonuses. Will be working with the schools, Commission and plans to meet with conversion charters to further strategize.		
C. Kamehameha Schools Update i. 2016-17 Application ii. MOA updates	D. Gibson gave update on school development & fundraising <ul style="list-style-type: none"> ● Kamaile is planning a golf tournament ● Kualapuu will be hiring a coordinator for their 50th anniversary endowment ● Waimea is also seeking a full time coordinator 		

	D. Gibson has meeting with Kamehameha on 11/30 to discuss the MOA and also HC alignment with SP2020. Stated that Kamehameha is asking HC to show how our schools are Hawaiian focus schools.		D. Gibson to arrange with KS for board members to attend meeting.
VII. Report on Hookakoo Action Plan a. Response to Islander Assessment	Reviewed. Some edits were suggested for clarity.		D. Gibson to make changes and send to Principals for distribution.
VIII. Adjourn	Meeting adjourned at 3:58 pm		Next meeting December 15, 2105 at Kualapu'u School

Minutes taken by Margaret Kaikaka, Senior Administrative & Communications Specialist