

HO'OKĀKO'O GOVERNING BOARD MEETING
Tuesday, October 17, 2017, 2:00 PM – 4:00 PM
1360 S. Beretania Street, Suite 202, HNL, HI 96814

MINUTES

Present: J. Uno (Chair), Nancy Barry (Secretary), Barbara Kalipi (remote), Paul Nakayama (remote), Blake Parsons, Robert Peters, Kumau Pineda-Akiona (Vice Chair), Maile Taulii (remote)

Excused: Kaipo Ka'awaloa, Robert Witt

Staff: Amy Kendziorski, Lydia Trinidad (remote), Anna Winslow, Loretta Sherwood-Labrador (remote), David Y. Gibson, Julie Upton, Chris Kono

AGENDA ITEM	NOTES	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (J. Uno)	Call meeting to order at 2:02 PM Quorum established			
II. Approval of August 8, 2017 Minutes (J. Uno)	Board approval of draft August 8, 2017 Governing Board Minutes <ul style="list-style-type: none"> • There were no changes to the minutes. • Discussed the board not needing to vote on the minutes. 	Action needed: Acceptance of minutes into the record. Minutes accepted into the record.		HC Governing Board Aug 8 2017 Meeting Minutes - DRAFT
III. Committee Reports: A. Executive (J. Uno)	No Committee Report <ul style="list-style-type: none"> • No update on Principal evaluations • J. Uno reported on his visit with WMS teachers • Discussed issue of contracting with severed employee; contentious issue for board; vote was deferred. Issue was a learning opportunity for organization. 			
B. Nominating & Governance (J. Uno)	Committee Report <ul style="list-style-type: none"> • J. no gave update on board recruitment • B. Parsons identified Matt Caries of Kimberly Pine's office as prospective board member; heavily involved with PVS; to meet with J. Uno, B. Parsons and D. Gibson 			

	<ul style="list-style-type: none"> L. Trinidad will follow up with Pua Akaka who is considering board membership 			
C. Budget & Finance	<p>No Committee Report</p> <ul style="list-style-type: none"> J. Upton gave an update the status of the audits, due 11/1; setting up date to meet with board for review before submitting; no problems anticipated with audit; new auditing team Still looking at banks for competitive rates 	<p>Action needed: Appointment of Budget & Finance Committee chair</p> <p>No action taken</p>		
D. Education (R. Peters)	No Committee Report			
E. Development (B. Parsons)	<p>Committee Report</p> <ul style="list-style-type: none"> Development Committee Charter Update on Strategic Planning and review of Strategic Planning RFP. Board asked to suggest revisions especially to the questions. L. Trinidad suggested getting the LAPS from each school together as part of Strategic Planning. Discussed Board readiness for fundraising and plan to use consultant Patti Look for board training. 	<p>Action needed: To accept Development Charter (Blake/Bob) Approved unanimously with changes</p>	D. Gibson to fix typos in charter	<ul style="list-style-type: none"> Development Committee Charter Draft Strategic Planning RFP
F. External Relations	No Committee Report	<p>Action needed: Appointment of External Relations Committee chair</p> <p>No action taken</p>		

<p>IV. Executive Director Report (D. Gibson)</p>	<ul style="list-style-type: none"> • D. Gibson discussed suggested changes to separate nonprofit and school Board meetings. K. Pineda-Akiona stated main concern is practicality and separation may be a weak argument for protection. May be good idea to separate nonprofit meeting from school meeting. Consensus is to separate nonprofit from school governing board meeting. • Discussed the benefits of being a CMO relative to liability • C. Kono gave an update on HSTA supplemental negotiations; C. Kono to send suggested proposals to principals • D. Gibson announced Nov 2nd Kamehameha Schools HCBE Professional Development at Kamaile; board invited to attend 		<p>D. Gibson to research CMO models relative to liability</p> <p>C. Kono to send suggested HSTA proposals to principals</p>	
<p>V. School Reports:</p> <p>A. Kamaile (A. Winslow)</p>	<p>Kamaile Report</p> <ul style="list-style-type: none"> • A. Winslow gave an update on 2017 Strive HI report • Kamaile is considered a CSI school; eligible to apply for improvement funds • Discussed issues i.e. attendance • A. Winslow presented evaluation being conducted on high school; considering eliminating High School and becoming a PK-8 school; 11/6 5:30 PM meeting 			

	<p>planned with parents and school community to continue discussion; letter to be sent to all High School parents;</p> <ul style="list-style-type: none"> • A. Winslow referenced issue of the retention of cultural consultant • Enrollment at 884, only 1 less than projected 			
<p>B. Kualapu'u School (L. Trinidad)</p>	<p>Kualapu'u Report</p> <ul style="list-style-type: none"> • L. Trinidad reported enrollment at 338; 9 more than last year • Strive HI update – discussed work being done on reading; support of NHEP grant in literacy; lost math curriculum coordinator last year; good attendance • L. Sherwood-Labrador, VP gave update on school plans 			
<p>C. Waimea Middle School (A. Kendziorski)</p>	<p>Waimea Report</p> <ul style="list-style-type: none"> • A. Kendziorski gave report on 2017 Strive HI performance; discussed preparation for Next Generation Science standards. Discussed plans for school improvement • Enrollment is 253 • LAP member nominations to the board - recommended email vote: Jane Sherwood Keawe Vredenburg Liana Iaea Honda 		<p>D. Gibson to facilitate email vote of LAP nominees.</p>	

Ho'okāko'o Corporation
 Governing Board Meeting Agenda
 October 17, 2017

	<ul style="list-style-type: none"> • STEM building electrical completed; soft blessing soon; January 8th for public blessing and official grand opening 			
VI. Other Business	No other business			
VII. Adjourn		Next meeting: November 28, 2017		

Persons requiring special assistance or services, such as a sign language interpreter, should call (808) 983-3835 at least three business days before the meeting. Parking available in Visitor Stalls and Ho'okāko'o Reserved Stalls #32-35.

Ho'okāko'o Corporation
Governing Board Meeting Agenda
October 17, 2017

Communications (relationship)

Delegation (shared control)

Accountability

Follow through