



Local Advisory Panel Meeting - MINUTES – FINAL
Tuesday, Jan. 16, 2018 – 4:30-6:30 PM – K-03

Time	Activity	Facilitator	Notes
4:30pm	Call Meeting To Order - Pule, Welcome, Introductions, Quorum Review 10-16-17 LAP Meeting Minutes Community Input to LAP (2 minutes each)	Jane Sherwood	Amy Kailimai led pule. Quorum confirmed; Katie Arrayan representing 7 th grade; no community input.
4:50pm	Principal's Update: <ul style="list-style-type: none"> Celebrations 	Amy Kendziorski	See P-3.
5:00pm	OLD BUSINESS – Requested at last LAP meeting: <ul style="list-style-type: none"> AKendziorski asked to share school discipline plans including <i>Chapter 19 prior to the meeting to review and discuss.</i> AKendziorski will provide 1st Semester Budget Recap & Prep for 2018-19 	JS, AK	See P-2-3. Ran out of time for budget discussion.
5:30pm	OLD BUSINESS: Title 1 Schoolwide Plan Report SY 2017-2018 Schoolwide Plan Monitoring Evidence – Semester 1 (Updated STAR data as of 12/17 attached w/ agenda)	Pat Rice	Reviewed in detail. See P -3.
5:45pm	OLD BUSINESS: Keaoākea STEAM Learning Center <ul style="list-style-type: none"> Dedication/Opening kudos to teachers/staff/students Remaining moving logistics Name Signage for Building Status of student-staff safety re: rain; technology, training, access/security, GIA & other funding Custodial recruitment underway 	AK, JS, Nau'i Murphy, Laz	See P-3. Did not discuss moving or security.
6:10pm	NEW BUSINESS	JS	See P-4.
6:25PM	Announcements <ul style="list-style-type: none"> Next LAP Meeting: Tues., February 20 , 2018 – K-03 Future meetings: March 27, April 17, May 15, 2018 	JS & AK	

Meeting Handouts:

- Updated 1st Semester STAR data from Pat Rice (dated December 2017)
- Title I Schoolwide Plan Report 2017-2018 (Monitoring Evidence – Semester 1)



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- Hawai'i Administrative Rules re: Ho'okako'o Corp/Student Misconduct, Discipline etc. (Chapter 19 Policy)
- PREPARE handout: Developing Resilience and School Connectedness

Attendance: 1/16/18

Community Reps: Jane Sherwood, Liana Honda, Kasem Nithipatikom
Family Reps: Recruiting
Certificated Reps: Barbara Haight (6th), Linda LoBue (8th) & Katie Arrayan for JMareko (7th)
Classified Reps: Amy Kailimai (recruiting 2nd rep)
WMS Admin: Amy Kendziorski, Chris Barron
Ex Officio: Patti Cook
Guests: Nau'i Murphy (8th grade science teacher & Sci. Dept. Head); Pat Rice (Title 1 & Grant Coordinator), Roger Gremminger (Volunteer mentor), Skye Bergan (parent), Michelle Stevenson (parent), Eunice "Laz" Lazarus (Math Dept. Head)

Discipline: Extended discussion including that it is good to teach students to handle conflict (peer mediation, restorative justice, SEL lessons, etc.), but that school has a hard time "finding time" for this. AKendziorski said SEL lessons are shared by school counselor in Advisory and also through extended core. Question asked about who takes responsibility to be sure it's happening.

Observation that some students are sometimes "the bulliers" and also are sometimes "the bullied/victims." Can be both.

AK: Some students/families are not comfortable with reporting incidents, fearing it will make it worse. Urged all to convey concerns – if not to Principal, then find a teachers or someone else. Said that DOE is finally addressing peer mediation; this past fall several WMS teachers participated in a DOE training, then we identified and trained student mediators here. Seems to be working with 6th grade best.

AK reported on another training she attended with SRO Nelson Cacho and Michelle Kauhi re: PREPARE program – School Crisis Prevention and Intervention Training on Maui. Shared 1-page flyer with detailed strategies (attached to minutes).

RGremminger: Said still foggy about process within the school for reporting and responding.

Counselor not getting many referrals and not kept informed about what occurs in the office so limited ability to support students. Has also had limited success with small groups so not currently running any.

Teachers asked what they see? Response: Bullying is covert – sometimes it seems like friends/buddies but actually, one student's actions to the other may be intimidating – stepping on another's foot, attempting to trip, etc.

AK: This is why there is a "hands off" rule. Seldom is it cut and dry; one student who is teasing others is suddenly being teased. We have students whose social-emotional needs are not being met and families are less likely to seek outside services.

Discussed difference between "mean" and "rude." Rude: inadvertently saying something, didn't know it



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was wrong. Mean: doing it over and over intentionally. Bullying: to gain/maintain “power” over others – even down to where you sit in the cafeteria and who your friends can be.

Research says what hurts the most is subtle relational pieces. How do we teach kindness and respecting differences? It must be all day every day.

Some families think this isn't the school's job

Discussed School Quality Survey – it's now mandatory. Have completed it for students; parents will next be asked to respond.

Liana asked about climate surveys over time – ECSSS findings over time. Pat Rice to share data.

There is anecdotal evidence that bullying behaviors start when children are at WES; gets worse in middle school when there is more free time and more opportunity for bad behaviors plus hormones, etc.

AK reviewed efforts to address climate and bullying including bringing in guest speakers such as Roy Sakuma.

LLobue noted we now have only 2 counselors; “miss the Connecting for Success counselor – Suzi Herhold. She reached out to students, checked in with them.”

Kasem reminded group about agreement to form a task force to work on this with teachers, admin, parents. PRice urged group to focus on specific strategies perhaps involving smaller groups re: attendance and bullying. Kasem wants to stop talking, get work group going. Find solutions instead of rehashing. Task force needs to include teachers, admin, counselor.

JSherwood reminded everyone that LAP can help with ideas and possibly secure resource support but can't “do the work” – school has to do the work.”

MStevenson suggested looking at schools who have had success – daughter is attending HPA and sees many layers of action by admin, teachers, staff to prevent bullying. There's even a way for students to text anonymously to report bullying. WMS should consider giving students a way to text in concerns.

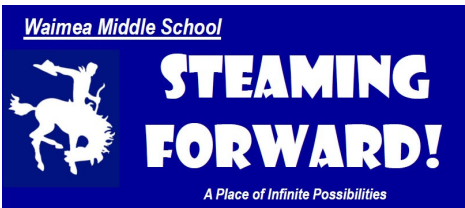
KArrayan said students need to feel “heard” – if can report safely and someone does something about – things will improve.

Kasem said he doesn't expect LAP Task Force to solve all the problems; also, that it needs teachers help – they are the front line. The following agreed to serve on this new LAP Task Force: Kasem, Liana, Skye, Mary, Admin, Teachers. First meeting will be at 3 p.m., Tues., Feb. 20 before next LAP meeting. LAP teacher reps agreed to discuss with their grade levels and recruit a teacher from each grade level to participate.

Title 1 Schoolwide Plan Report - Semester 1/SY 2017-18: Pat Rice presented detailed review followed by extended discussion.

CELEBRATIONS:

Keaoakea STEAM Learning Center Dedication 1/8/18: JSherwood: “It was Spectacular! – Thanks to all.” AK saluted the teachers for making it happen. All liked the name and student presentation.



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SBergan: Really appreciate Governor's Facebook "Live" coverage so able to participate even though she couldn't be there in person. Many other positive comments including how engaged students were – and about the 'aha presentation. Nau'i: Good compliments from her grandmother! Gratitude to all who contributed, participated, attended. Wonderful to see former students too. Mentors "so impressed."
Liana: Kudos to the teachers and really impressed with choice of healthy foods for lunch, too.

Martin Luther King, Jr. Make A Difference w/ HA Day 1/15/18: "Super great" – with good participation by teachers and staff, students and families,

New Business: Brief discussion about classroom preparedness buckets – need them to be updated and STEAM classrooms all need buckets.

Meeting adjourned at 6:35 p.m.