

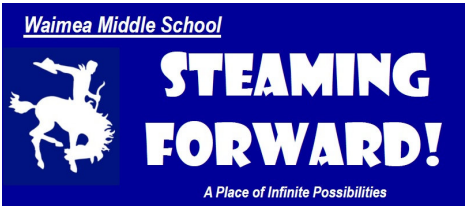
Local Advisory Panel Meeting - MINUTES – Approved
Tuesday, Nov. 14, 2017 – 4:30-6:30 PM – K-03

Time	Activity	Facilitator	Notes
4:30pm	Call Meeting To Order - Pule, Welcome, Introductions, Quorum, 10-16-17 LAP Meeting Minutes	Jane Sherwood	Quorum Confirmed Minutes approved with revisions to be posted.
4:35pm	<p>OLD BUSINESS: STEAM Learning Center – Opening Plans</p> <p>“Soft” Blessing – Mon., Nov. 27, 2017 – 2:30 p.m. – Faculty-staff-LAP invited</p> <p>Formal Dedication – Mon., Jan. 8, 2018 – To begin with PIKO at 10 a.m</p> <ul style="list-style-type: none"> Entire school-community invited. Review proposed plan for the day – Nau’i Murphy/Teachers (4:40-4:55) 	Amy Kendziorski & Nau’i Murphy	<p>1/8/18: Confirmed: Kahu Billy, Chadd Paishon; Gov & Legislators invited.</p> <p>LAP asked to assist with extending invitation to all.</p> <p>Nau’i/Laz reviewed 1/8/18 schedule and significance of aho‘aha being created by students-staff-families</p> <p>Nau’i checked w/ Scott Jeffrey/DOE re: naming building – he’s checking w/ his admin but initial response was that it was OK; DOE would still use Bldg Z designation.</p>
4:55	<p>NEW BUSINESS: Community Input to LAP (2 mins each)</p> <p>Nomination of Kasem Nithipatikom as Community Rep to LAP</p>	JS	No community input; see discussion page 3. Group agreed to recommend Kasem as Cmty Rep to HC Board.
5:10pm	<p>NEW BUSINESS: Principal’s Update:</p> <ul style="list-style-type: none"> Celebrations HC Board has appointment Jane Sherwood, Keawe Vredenburg and Liana laea Honda to WMS LAP 	Amy Kendziorski	<p>Celebrations:</p> <ol style="list-style-type: none"> 1) Robotics 2) RGremminger \$10,000 gift for more College



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	<ul style="list-style-type: none"> Budget - 2017-18 Quarterly Review & Timetable for 2018-19 preparation 		<p>Pathway Scholarships</p> <ol style="list-style-type: none"> Keck furniture donation CFHT “gift” of computer for student. AKendziorski confirmed that HC Board approved JSherwood as LAP Chair; reappointment of KVredenburg and appointment of LHonda to WMS LAP.
5:35pm	<p>OLD BUSINESS CONTINUED...STEAM Learning Center Opening</p> <p>Moving Plan – Help needed?</p> <p>Name “Z” Building Contest – Nov. 22 Deadline – “Laz”</p> <p>Video about Makerspaces</p> <p>Fundraising: See Case Statement attached – Patti Cook</p> <ul style="list-style-type: none"> Short Term Goal - \$95,000 within next 4 months 12-Month Goal - \$940,000 	JS & AK	<p>JSherwood requested detailed moving plan</p> <p>Laz reported 7 name suggestions submitted to date; will be asking school “ambassadors” to decide. Also explained HCBE aho-‘aha schoolwide project.</p> <p>Reviewed “ask” being shared out with potential funders; agreed WMS needs everyone’s help with fundraising.</p>
6:10PM	<p>NEW BUSINESS:</p> <p>Waimea Christmas Twilight Parade – Sat., Dec. 2</p> <p>Other:</p>	JS & AK	



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	Next LAP Meeting: Tues., December 19, 2017 – K-03		
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Attachments & Meeting Handouts:

- Name “Z” Building flyer
- WMS Fundraising Case Statement
- October ‘Ohana News
- Kasem Nithipatikom CV

Attendance: 11/14/17

Community Reps: Jane Sherwood; Keawe Vredenburg, Liana Honda
 Family Reps: Recruiting (Family members present: Sky Bergan & Michelle Stevenson)
 Certificated Reps: Barbara Haight (6th), Jamilynn Mareko (7th), Linda LoBue (8th)
 Classified Reps: Amy Kailimai (recruiting 2nd rep)
 WMS Admin: Amy Kendziorski, Chris Barron
 Ex Officio: Patti Cook
 Guests: Kasem Nithipatikom (community), Dr. Roger Gremminger (community), Nau’i Murphy (Science teacher/DH), Eunice “Laz” Lazarus (8th grade math teacher), Sandy Tomiyama (DOH), Pat Rice (Title 1 & Grant Coordinator), Steven Smith (WMS technology support).

Additional meeting notes:

KNithipatikom: “As everyone here, I want kids to be the best they can be; be successful; I will speak up. I can see it’s better now but still not quite as good as it can be.” Suggested a retreat for teachers to set priorities. Was explained that WMS used to do that. Discussion about LAP’s role: recommendations to Admin and HC. Kasem: after reviewing minutes and attending meetings, suggested more time (75%) be spent on finding solutions; less time on identifying problems. Wants to be a worker/contributor, not talker. Unanimous vote to recommend Kasem be appointed a community rep by HC Board.

Kasem: He attended Robotics district competition and helped judge; “so proud of WMS teachers” – Nau’i moved WMS students to another group so judging was sure to be fair – that our students would not be judged by him or those who knew the students. Students still took 2nd and 3rd place, earning an invitation to state competition 12/2/17. First time 2 WMS teams earned invite to state finals.

AK: Budget update:

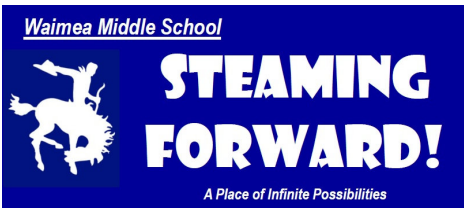
KS: Both 2018-19 KS HLD and STEAM grants due 12/14/17 – earlier than before.

Title I: Also earlier deadlines.

WMS Audit – officially accepted for 2016-17.

Will provide 1st Quarter budget review at December meeting; JMareko requested that budget shared with leadership be shared with full faculty first, then LAP.

PRice requested time on December LAP agenda to review Title I budget.



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SBergan asked about busing costs; AKendziorski said school has established usage fees for buses and vans when used for field trips, athletics and other school events and also when contracting out to WES.

SBergan complimented WMS bus drivers for their focus on student safety. Special care given re: transporting student living at Spencer Beach Park and those who are 2nd language kids.

AKendziorski/Status of STEAM Building: Still waiting for Certificate of Occupancy. Issues w/ elevator; did final walk-thru – 13 page punch list of items to be addressed. Phone/data system installation in progress.

AKendziorski/Moving Plan:

Before Jan. 8, 2018:

- 7 classes moving into new STEAM building (4-8th grade classes & 2-7th grade classes plus 'Ike Hawaii Resource Teacher)
- WES needs a group of DOE staff members to be relocated from one of the portables on the east side of field to free up space for children. WMS to provide space for this, either in a portable (P-12) or temporarily in W-building.

Subsequent moves:

- STakamoto/6th grade science/K-05 to move into K-1; BHaight/6th grade ELA/K-02 to move into K-05. Not sure when (Winter Break, Spring Break or Summer)
- P-13-14 to relocate to W-Building but not sure when – possibly Spring Break or Summer – TBD

Asking students to help w/ packing but not carrying.

Manpower to move: DOE “pool gang”, PTA, community volunteers but timing not determined.

Other STEAM building issues:

- **Traffic patterns – students crossing entry drive – solution may be to further delay gate opening in the afternoons. AK working w/ DOE, DAGS, etc.**
- **Teacher Move-out Expectations: Llobue said we need to set expectations for what a room looks like when moving out; not leaving behind a lotta stuff for the next teacher to deal with.**
- **Student movement to and in building and gathering places: AK said they are working on protocols for building – to be mapped out during the next week. JMareko agreed – need to hui together so clear plan.**

Meeting concluded at 6:35 p.m.