

Ho'okāko'o Governing Board Meeting
Tuesday, July 26, 2016
2.00 PM – 4.30 PM
Ho'okāko'o Office
1360 S. Beretania St., Suite 202

Attendees: Joe Uno, Ann Botticelli, Barbara Kalipi, Bob Masuda, Paul Nakayama, Blake Parsons, Bob Peters, Kumau Pineda-Akiona, Maile Taulii

Staff Present: David Gibson, Patrick Van Wyck

Staff Present Via Phone: Amy Kendziorski, Lydia Trinidad, Anna Winslow

AGENDA	DISCUSSION	DECISION MAKING	FOLLOW-UP
I. Welcome (J. Uno)	<ul style="list-style-type: none"> ● Call to Order at 2.04pm 		
II. May 17, 2016 Minutes (J. Uno)	<ul style="list-style-type: none"> ● The minutes of the May 17, 2016 meeting were reviewed and discussed 	Action Requested: Motion to approve May 17, 2016 Minutes (Nakayama/Parsons) Result: Minutes approved by unanimous vote.	
III. Governance Report a. HC Reorganization (D. Gibson)	D. Gibson provided background on the HC Reorganization and importance for the board to provide oversight of the Principals. The Education Committee is working with Principals and ED on further defining the structure and		

	<p>responsibilities of the reorganization, and the transfer of Principal supervision and evaluation to the board.</p> <p>D. Gibson presented the current Principal Competency Model evaluation tool which the Education Committee is reviewing. B. Peters questioned whether the current evaluation model can be implemented if the board is not on campus to observe Principals.</p> <p>Board discussed merits of the model and the need for metrics to evaluate Principals.</p> <p>Education Committee has been tasked with maintaining the current evaluation process while it continues to review the process and make recommendations for change. Gibson will facilitate the process for the committee.</p>		
<p>b. 2016-2017 Board Meeting Calendar (D. Gibson)</p>	<p>D. Gibson presented the draft 2016-2017 Board Meeting Calendar.</p> <p>M. Taulii requested a reminder for meeting the day before. K. Pineda-Akiona suggested calendar be adopted and that board members individually report scheduling conflicts.</p>	<p>Action Requested: Motion to approve 2016-2017 Board Meeting Calendar (Parsons/Pineda-Akiona) Result: 2016-2017 Board Meeting calendar approved by unanimous vote.</p>	

<p>c. Board Recruitment Update (J.Uno)</p>	<p>D. Gibson reported that per charter statute, recently retired Kualapu'u teacher Pua Akaka must wait one year after leaving charter school employment before joining governing board.</p> <p>Board discussed possible Waianae Board representatives.</p> <p>B. Kalipi reported that she plans to leave the Board at the end of the calendar year in December 2016.</p>		
<p>d. Kamehameha HLD EOY Reports (D. Gibson)</p>	<p>Schools presented summaries of their 2016 Kamehameha Schools HLD EOY Reports</p> <p>A. Winslow reported on Kamaile:</p> <ul style="list-style-type: none"> ● Did not make goal of 10% growth ● 60% transiency rate with K-2 most transient and low attendance; struggle with social emotional issues. ● Graduation rate data is not available ● Focus Walks successful year again; Navigator center is a success ● Developing academic objectives with arts integrated strategies; other schools reporting observing successful 2-3 years after implementation of integration ● Professional Development continuing 	<p>Action Requested: Approval of School HLD Reports (Botticelli/Parsons) Result: Approved School HLD reports with unanimous vote.</p>	

- School committed to culture-based education; partnering with Kamehameha School to deliver professional development in culture-based education

Board discussed the delivery of culture-based education at Kamaile.

L. Trinidad reported on Kualapu'u:

- Did not achieve reading goals; issues with meeting higher SBAC assessments and not having Reading Coach
- Math achievement stronger, but generally flat; 5th and 6th grades above state average; Math Curriculum Coordinator invited to mainland to participate in SBAC conference
- Hawaiian immersion curriculum more stabilized; have not received state results for 3rd and 4th grade immersion students
- Teachers are participating in Professional Development
- Not meeting second goal in high quality instruction due to lack of reading coordinator
- Meeting third goal for fundraising and sustainability; still working with board.
- Received 7 year WASC accreditation; action plans to prioritize sustainability, 8% chronic absenteeism
- Partnership with Na Pu'uwai is going well.

A. Kendziorski reported on Waimea:

	<ul style="list-style-type: none"> ● Continuing to work on low achievement scores and absenteeism ● STAR growth in 8th grade reading and 7th grade math not as good; Inconsistencies showing up in students score possibly due to over-testing ● Working on sustainable budgeting; currently overspending ● Instituting changes in instructional practice through school-wide adoption of AVID, professional development in culture-based education, and data reviews 		
<p>IV. School Reports (Principals)</p>	<p>A. Winslow reported on Kamaile:</p> <ul style="list-style-type: none"> ● Updated Board on the dust mitigation efforts at the school due to construction of solar farm adjacent to school; meeting held 7/27 with Erus; looking at mitigation efforts including window filters and misters. ● Provided overview of PowerPoint presentation. Discussed previous student Isiah’s experience and advice for School Administrators and Teachers to not give up on students and develop personal relationships with students. <p>L. Trinidad reported on Kualapu’u:</p> <ul style="list-style-type: none"> ● Refer to previous item III d on Kualapu’u’s EOY report. 		

	<ul style="list-style-type: none"> ● Having difficulty finding teachers. Teachers have larger classrooms with additional EAs. Still worried about numbers. <p>A. Kendziorski reported on Waimea:</p> <ul style="list-style-type: none"> ● Off to good start with new VP. ● Not fully staffed as of 7/25 ● Lost a few students to Hawai'i Tech Academy; considering options such as offering blended learning ● New STEM building proceeding on schedule ● Chris Kono (Director of HR) came over to do policy/ procedures review. 		
V. Education Committee Report (B. Peters)	Referred to previous discussion. See above item IIIa discussion in Governance Report, HC Reorganization.		
VI. Finance Report (D. Gibson)	<p>J. Upton not in attendance. Finance Report distributed.</p> <ul style="list-style-type: none"> ● First phase of audits completed; second phase to begin in August. Drafts available in October for board review. ● Reviewed 2016-2017 school budgets. Waimea enrollment changed and will need budget revision. 		
VII. Executive Director Report (D.Gibson)	<ul style="list-style-type: none"> ● Current charter contract to end June 017. December 2016 deadline to reapply. ● Received MOAs from Kamehameha Schools 		Board to vote on approval of MOAs through email vote since action item was

	<ul style="list-style-type: none"> ● Kamaile Golf tournament a success for first effort; good team building opportunity. ● Kualapu'u needs more board involvement with fundraising; 50th anniversary to be celebrated 2016-17 ● Board members B. Masuda and P. Nakayama have been facilitating development talks with Waimea Middle School. 		not on Agenda. D. Gibson to follow up accordingly.
VIII. Executive Session (J.Uno)	<p>This portion of the meeting was closed</p> <p>A. Personnel Related</p> <p>B. A. Botticelli announced her resignation from the board.</p>	<p>Action Needed: Motion to approve of Executive Director employment agreement (Botticelli/Peters)</p> <p>Result: Motion passed unanimously</p>	
IV. Adjourn 4:30pm			