

**HO'OKĀKO'O GOVERNING BOARD MEETING**  
**Tuesday, March 28, 2017, 3:00 PM – 5:00 PM**  
**1360 S. Beretania Street, Suite 202, HNL, HI 96814**  
**MINUTES**

Present: J. Uno, B. Kalipi, M. August, K. Ka'awaloa, K. Pineda-Akiona, N. Barry, M. Tualii (phone), R. Peters (phone), R. Masuda (video), P. Nakayama (video)

Excused: R. Witt, B. Parsons

Staff: D. Gibson, J. Upton, C. Kono

AGENDA ITEM	PURPOSE	DECISION MAKING	Follow Up	ATTACHMENTS
I. <b>Welcome</b> (J. Uno)	Meeting was called to order at 3:05 PM			
II. <b>Approval of January 24, 2017 Minutes</b> (J. Uno)	Board approval of January 24, 2017 Minutes	Approval of January 24, 2017 Governing Board Meeting Minutes (R. Masuda/B. Kalipi)  Motion passed unanimously		#1 Draft January 24, 2017 Governing Board Meeting Minutes
III. <b>Committee Reports</b> A. Executive (J. Uno)	No Report  Executive Committee will meet to review HC Organizational Structure and Principal Supervision/Oversight			
B. <b>Nominating &amp; Governance</b> (J. Uno)	J. Uno reported on the HPCSN Governing Board training attended by J. Uno, K. Pineda-Akiona, N. Barry and K. Ka'awaloa. J. Uno commented on his desire to adopt practices such as the Annual Board Calendar and Succession Planning.			
C. <b>Budget &amp; Finance</b> (M. August)	M. August provided update on March 16, 2017 Budget & Finance Committee Meeting. Committee is working on maximizing returns on holdings within allowable state restrictions. Exploring bank rates and products.  Budget review and approval deferred to school reports.  J. Upton presented CEP/SFA – Meal Program	Approval of 2017-2018 Budgets referred to agenda item IV. School Reports.		#2 Finance Committee Supplemental Documents #3 Kamaile Budget SY 17-18 as of 3-15-17 #4 Kualapu'u Budget SY 17-18 as of 3-13-

	opportunity to Hookakoo that would benefit Waimea Middle School. J. Upton to explore further.		J. Upton to explore further.	17
D. Education (R. Peters)	<p>R. Peters gave update on Education Committee.</p> <p>Referral of HC Organizational Structure and Principal Supervision/Oversight to Governance Committee</p> <p>R. Masuda expressed concern over board committee providing supervision of principals. R. Peters expressed similar concern over Education Committee evaluating principals, though willing to do so at present.</p> <p>J. Uno provided some background on Executive Committee evaluating principals with Education Committee input. Issue referred to the Executive Committee.</p>			#5 February 7, 2017 Education Committee Minutes #6 HC Education Committee Charter - Revised 2-21-2017
E. Development (D. Gibson)				#7 February 14, 2017 Development Committee Minutes
F. External Relations (R. Masuda)	<p>No report.</p> <p>R. Masuda and D. Gibson provided a brief update, and will provide a report on the legislative priorities by email.</p>		D. Gibson to draft Legislative update	
<b>IV. School Reports</b>				
A. Kamaile (A. Winslow)	<p>A. Winslow reviewed and sought approval of the following:</p> <ul style="list-style-type: none"> <li>● Charter Contract Academic Targets</li> <li>● Title I Plans</li> </ul>	Approval of Academic Outcome Targets & Value Added Goals (L. Ka'awaloa/K. Pineda-Akiona)		#8 Kamaile Draft Title I Plan #9 Supplemental

	<ul style="list-style-type: none"> <li>● SY2017-2018 Budget</li> </ul> <p>A. Winslow provided an update on the WASC Mid-Cycle Visit April 10, 2017 and Supplemental Pre-K MOA previously approved for an additional 1.5 Pre-K classrooms to open SY 2017-2018.</p> <p>D. Gibson suggested the Education Committee review these types of school report and make recommendations to the board.</p>	<p>Motion passed unanimously</p> <p>Approval of Title I Plans          (K. Pineda-Akiona/L. Ka'awaloa)          Motion passed unanimously</p> <p>Approval of SY 2017-2018 Budget          (K. Pineda-Akiona/L. Ka'awaloa)          Motion passed unanimously</p>		Pre-K Contract MOA
B. Kualapu'u School (L. Trinidad)	No report.	Decision-making deferred		
C. Waimea Middle School (A. Kendziorski)	<p>A. Kendziorski reviewed and sought approval of the following:</p> <ul style="list-style-type: none"> <li>● Charter Contract Academic Targets</li> <li>● Title I Plans</li> </ul> <p>A. Kendziorski provided an update on the WASC Mid-Cycle Visit April 10, 2017.</p> <p>Discussed the new STEAM building and the STEM plan being driven by the 8<sup>th</sup> grade teachers with a planned visit to High Tech High for project-based professional development.</p>	Decision-making deferred pending completion of the SY 2017-2018 Budget by April 13, 2017.		#10 Waimea Draft Title I Plan
V. Executive Director Report (D. Gibson)	<p>C. Kono reported on the following personnel-related items:</p> <ul style="list-style-type: none"> <li>● Status of the EEOC Complaint of former employee</li> </ul>			

	<ul style="list-style-type: none"> <li>● Pre-termination hearing scheduled of current employee</li> <li>● Update on 2<sup>nd</sup> employee also to be terminated due to performance issues</li> </ul> <p>D. Gibson provided updates on the following:</p> <ul style="list-style-type: none"> <li>● HC moving forward on the fee-for-service model. Have been working with three charter schools.</li> <li>● HC planning to downsize to smaller office space when current lease expires in June. Purpose is to operate more efficiently and to cut costs.</li> <li>● Poll will be conducted of next board meeting at Kualapu'u. Will coincide with 50<sup>th</sup> anniversary activities and fundraiser.</li> </ul>			
<b>VI. Adjourn</b>	<p>Next meeting:        May 5, 2017, Kualapu'u School (tentative)</p>			

Minutes approved May 23, 2017