

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, August 23, 2022, 2:30 PM - 5:00 PM
WebEx Videoconference

MINUTES

Present: Pualani Akaka, Chair, Jon Ching, Vice Chair, Ivan Takushi, Susan Maddox, Kumau Pineda-Akiona, Mary Komomua
 Staff: Paul Kepka, Principal, Janice English, Principal, David Y. Gibson, Executive Director, Dale Abe, Senior Accountant
 Guests: PJ Foehr, SPCSC (3:20 PM)

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (P. Akaka) (2 min)	<ul style="list-style-type: none"> • Meeting was called to order at 2:45 PM. • P. Akaka offered the Pule. • Quorum was established. 			
II. New Board Member	<p>P. Akaka announced Mary Komomua's nomination to the board and introduced M. Komomua.</p> <p>M. Komomua briefly shared her background.</p>			
III. Acceptance of Governing Board Meeting Minutes (P. Akaka) (1 min)	<p>Board acceptance of the draft May 24, 2022, Governing Board Meeting Minutes into the record.</p>	<p>Board Action: Acceptance of the draft May 24, 2022, Governing Board Meeting Minutes into the record. (J. Ching/I. Takushi) Motion passed unanimously.</p>		HC Governing Board May 24 2022 MINUTES - DRAFT
IV. Committee Reports <i>(Committee reports related to school governance)</i>				
A. Executive (P. Akaka) (5 min)	<p>P. Akaka gave an update on the Executive Committee's completion of the 2022 Principal EOY Evaluations. An Executive Session is available for any detailed discussions on the evaluations.</p> <p>P. Akaka provided an update on the status of the facilities lease MOAs which are still being reviewed by the DOE.</p>			

	<p>Commission site visits have been completed for Kualapu'u and Waimea.</p> <p>With A. Mahi & N. Barry retiring from the board, a Committee of the Whole will be convened temporarily in lieu of the standing board committees and reviewed quarterly.</p> <p>Board training is being planned.</p> <p>Board recruitment continues with schools asked to nominate prospects.</p>			
<p>B. Budget & Finance (I. Takushi) (5 min)</p>	<p>I. Takushi reported that due to the timing for the completion of the schools' financial statements and deadlines for their submission to the Commission, the Budget & Finance Committee will approve the financials for submission and then present the financials to the board.</p> <p>On July 28, 2022, the Budget & Finance Committee approved by email vote the submission of the schools' 2022 4th Quarter Financial Statements to the Commission. The reports were submitted to the Commission by the 8/1/22 deadline.</p> <p>I. Takushi reported that the Committee met today and reviewed the school's projected 2023 School Budgets. P. Kepka noted that he expects enrollment to be higher than projected. J. English shared appreciation for new funding and for the leadership of the HC board.</p>	<p>Board Action: Approval to submit projected 2023 School Budgets to the Commission. (S. Maddox/P. Akaka) Motion passed unanimously.</p>		<p>KA Statement of Activity 6-30-22 R1 KA Statement of Financial Position 6-30-22 R1</p> <p>KUU Statement of Activity 6-30-22 R1 KUU Statement of Financial Position 6-30-22 R1</p> <p>WMS Statement of Activity 6-30-22 R1 WMS Statement of Financial Position 6-30-22 R1</p> <p>KA Budget Summary SY 22-23</p> <p>Kualapuu Budget Summary SY 22-23</p> <p>WMS Budget Summary SY 22-23</p>

<p>C. Education (5 min)</p>	<p>P. Kepka gave an update on the status of the Kamaile Strategic Planning RFP process. Two proposals were received and reviewed by P. Kepka and D. Gibson. Neither proposal met minimum qualifications. P. Kepka recommended pausing the process and reissuing the RFP as a later date.</p>			
<p>V. School Reports</p>				
<p>A. Waimea Middle School Principal's Report (J. English) (20 min)</p>	<p>J. English presented her written Principal's Report (attached) with the following highlights:</p> <ul style="list-style-type: none"> • Seeking support in recruiting students. A lot of new students are expected this year, but the school has also lost many students. • Ho'okāko'o to help with grant writing. • J. English reviewed NWEA data. 		<p>Waimea Principal's Report</p>	
<p>B. Kualapu'u School Principal's Report (L. Trinidad) (20 min)</p>	<p>L. Trinidad was excused from the meeting. Board reviewed the written Principal's Report.</p>			
<p>C. Kamaile Academy Principal's Report (P. Kepka) (20 min)</p>	<p>P. Kepka presented his written Principal's Report (attached) with the following highlights:</p> <ul style="list-style-type: none"> • Reviewed school Implementation Plan and main goals. • Update on the donated two acres and plans being developed for its use. • Reviewed new grants and funding opportunities such as the Pre-K expansion funds through Act 257. • P. Kepka shared desire to have board engaged in school improvement. WASC mid-term visit is scheduled for 2/28/23 – 3/2/23. • Next LAP meeting is 9/9 and is hep on the last Thursday of each month. 		<p>Kamaile Principal's Report</p>	

Ho'okāko'o Corporation
 School Governing Board Meeting Minutes
 August 23, 2022

VI. Other Business (P. Akaka) (2 min)	None		
VII. Executive Session	No Executive Session held.		
VIII. Adjourn (P. Akaka) (1 min)	The next board meeting is to be held in person at one of the schools. Next Meeting: November 15, 2022	Board Action: Motion to adjourn meeting. (K. Pineda-Akiona/I. Takushi) Motion passed unanimously.	

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices. Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting. Please contact your school for virtual access or to participate in person. For more information: (808) 983-3835 or info@hookakoo.org.